

2023 Winter Retreat

GROUP LEADER - EVENT INFORMATION

ALL REGISTRATIONS ARE ONLINE ONLY - **NO PAPER FORMS!**

2023 WINTER RETREAT IS HERE! PLEASE READ THIS FORM THROUGH IN ITS ENTIRETY TO BE SURE YOU UNDERSTAND EVERY DETAIL REGARDING BRINGING A GROUP TO WINTER RETREAT.

REGISTRATION FOR WINTER RETREAT IS BASED ON GROUP HOLD ONLY:

- Please register your group at www.studentmin.com/events/winter-retreat in order to receive your Group Hold Code
- Registration for Winter Retreat is operated through Group Hold only. All groups planning to attend Winter Retreat at any location must have a group hold set-up **before** students can register online.
- Please ensure that all information is accurate when filling out the online form.
- You may adjust your numbers as needed, but please note that as the date for the event gets closer there may be limited availability.
- It is extremely important that you fill this form out as accurate to your number attending as possible. A Group Hold will reserve the requested number of spots for your group depending upon availability at location.
- After submitting the online form, you will receive an email confirmation. An additional email will be sent from our office that will include your registration Group Hold Code to be used with each registration. If you do not hear from us within 2 business days, please contact us directly at 715.258.8643 or admin@studentmin.com
- Our office hours are M-TH, 8am to 4:30pm
- All additional fees that you choose to apply to registrations will be refunded after the event.

EVENT DATES

Winter Retreat is available at 2 different locations!

Arrowhead Bible Camp- New Auburn, WI- February 17-18, 2023

Spencer Lake Christian Center- Waupaca, WI- February 17-18, 2023

REGISTRATION DEADLINES

The early bird registration rate for all registrations is \$95/person. This rate is available from January 4th to February 3rd at 11:59PM (Arrowhead), and February 3rd at 11:59pm (Spencer Lake).

The regular registration rate is \$105 after the above listed dates for each location.

Please submit all scholarship information (instructions below). Due dates for these items are listed in the instructions below.

REQUIRED FORMS FOR STUDENTS AND LEADERS

The majority of required forms for students and leaders will be completed through the online registration.

All adult leaders must have a pastoral reference, verifying the completion of a background check, and it must be submitted annually. A pastoral reference link is online at www.studentmin.com/winter-retreat. Link should be forwarded to Pastor to fill out.

Please submit these forms in advance to our office by the dates listed in the highlighted section. If you have any questions or concerns regarding this, please contact us at 715.258.8643.

REGISTRATION TIPS

Copies for Cabin Leader and Student registration tips are included in this packet as well as online at www.studentmin.com/events/winter-retreat

SCHOLARSHIP INSTRUCTIONS

If you would like to scholarship specific students or leaders -not the entire group- please email a list of names and the amount per person that you would like to scholarship absolutely no later than a week out from the Winter Retreat that you plan to attend.

All scholarship amounts are transferred to an invoice that your church is responsible to pay at check-in on the Friday of your retreat.

Scholarship info due; "LGF Release..." & Pastoral References Due:

Arrowhead- February 3rd at 3:00PM

Spencer Lake- February 3rd at 3:00PM